

# ACCOUNTING

Mrs. Batch

Room 1

Welcome to Accounting!!!! In this course you will learn how to plan, record, analyze, and interpret financial information using a variety of tools including: your book, workbook, a computer, and the internet. Your grade will be based on your ability to carry out assigned tasks, and the attitudes you display while doing so. Your grade will also reflect the following professional skills: ability to work independently, complete assigned tasks on time, good attendance, and punctuality. **Any student missing more than 12 days can be denied credit.**

## Expectations

- Work hard and do the best you can!!!
- Act like ladies and gentlemen (treat everyone with respect) **TREAT ALL EQUIPMENT WITH RESPECT. MISTREATING EQUIPMENT WILL NOT BE TOLERATED, AND WILL RESULT IN AUTOMATIC DETENTION OR REMOVAL FROM CLASS AND OR LOSS OF COMPUTER PRIVILEGES.**
- Come to class prepared.
- Be in your seat, and start board work before the second bell rings (failure to do so results in a tardy and participation points will be deducted). Also, be in your seat when the bell ending the period rings; no student will leave class unless everyone is seated when the bell rings.
- You may leave your seat when you have asked for permission, or the assignment calls for it.
- You may talk quietly when the instructor is not lecturing, or when the assignment is not prohibited by noise.
- Turn your work in on time.
- All rules and guidelines in the Student Handbook apply directly to the classroom

## Consequences

- ☹ Warning and/or up to 30 minutes detention time
- ☹ Isolation and parent/guardian notification
- ☹ Referral to office

## Grading Scale

|              |            |            |           |
|--------------|------------|------------|-----------|
| 93-100 = A   | 83-86 = B  | 73-76 = C  | 60-66 = D |
| 90 - 92 = A- | 80-82 = B- | 70-72 = C- | 0-59 = F  |
| 87-89 = B+   | 77-79 = C+ | 67-69 = D+ |           |

## Final Grade Weighting

Your final grade will be based on total weighted points in the following areas:

|                     |     |                 |     |
|---------------------|-----|-----------------|-----|
| * Participation     | 10% | * Board Work    | 20% |
| * Daily Assignments | 35% | * Quizzes/Tests | 35% |

*I have read the above information and agree to adhere by the rules and expectations for the duration of the course.*

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent/Guardian Signature